

2025 INTERN OPPORTUNITY – Shoreline Greenway Trail

Shoreline Greenway Trail is proud to announce the **4th year** of their successful Internship program.

This program can be part of University, High School, Community College, or independent study initiatives and can be customized to deliver Credit Hours as necessary.

This Internship begins the week of May 1, 2025, and runs through August 2025 depending on availability.

Time commitment is very flexible depending on the Intern Candidate skills and programs selected.

Work will involve 10-20 hours per week. Hours to be determined according to programs assigned and candidate's availability, in consultation with the supervisor and/or Board Chair.

Work will be completed out of the office, during the day or evening. There is a possibility for occasional daytime, evening and weekend commitments.

Supervision will be provided by members of the Board of Directors. The need and frequency for face-to-face supervision will be determined according to project scope and need. Interactions with the Shoreline Greenway Trail teams and local community will be available and proportionate to the specific programs undertaken.

Responsibilities (any, all or part are needed and available for project work):

It is expected that each intern will be responsible for up to 3 major programs with specific, documented deliverables at the end of the term.

Many of the programs can be tuned to the candidate's specific interests and skill set.

- Strategic Support
 - Social Media – Support additional traffic and additional outreach.
 - Website support – News and Partner updates.
 - Fundraising support – help identify funding sources.
 - Membership support – Support outreach activities and techniques.
- Community Engagement and Activation
 - General outreach.
 - Event support by assisting in publicity, set-up, break-down, table attendance and event logistics.
- Trail specific
 - Support Mapping initiatives with mileage reporting, pictorial narrative, etc.
 - Support agreed improvement projects within trail system

- Other duties as determined and agreed.

Routine and formal feedback will be solicited and shared throughout the program.

Qualifications:

- 16 years of age or older during the internship.
- Enrolled or recently graduated from College, High School, or Gap year.
- Strong organizational and interpersonal skills.
- Strong communication skills. Writing skills.
- The ability to follow directions, self-motivated and working independently is critical.
- Technological and/or Editorial experience is a plus.
- Interest in joining an environmental community organization and supporting its mission and vision.

Internship Period: May-August 2025

Hours per Week: TBD (see above)

Compensation: There will be a paid stipend for work completed. Amount will be determined on projects selected and time required.

Benefits: No paid benefits. Broad experience in community and environmental service. **Application Instructions**

Contact: Interns@shorelinegreenwaytrail.org for more information and applications. Contact by April 1st, 2025.

We are recruiting on a rolling basis and encourage interested applicants to apply as early as possible.

No calls or recruiters, please.

The Shoreline Greenway Trail is proud to be an equal opportunity volunteer organizer and employer, committed to inclusive hiring, and dedicated to diversity in its work and its volunteers and staff. We strongly encourage candidates of all identities, experiences, orientations, and communities to apply. Please make sure to write "Shoreline Greenway Trail 2024 Internship application" as the subject of your email.